



Diocese of Springfield in Illinois

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Office for Archives and Records Management

Ursuline Academy Education Verification Release Form

The Diocese of Springfield in Illinois Office for Archives and Records Management will release information for Ursuline Academy alumni upon request of the student. Education verification requests from a third-party verification company must include this signed release form and a clear photocopy of an official photo ID (photo ID must include signature) from the student.

Required Information:

Student's Full Name: _____

Maiden Name (If applicable): _____

Year of Graduation or Withdrawal: _____

Date of Birth: _____

Signature of Student _____

Date _____

Pursuant to Federal Law 93-380, this personal information is transferred only on the condition that you will not permit any other party to have access to such information without the written consent of the student. Having so transferred such information, the Diocese of Springfield in Illinois disclaims further responsibility.

Please mail requests and payment to:

Diocese of Springfield in Illinois
Attn: Archives
1615 W. Washington
Springfield, IL 62702

Contact information for third-party verification company:	
Company Name: _____	
Contact Name: _____	
Reference Number: _____	
Phone: _____	E-Mail: _____
Mailing Address:	

