

Catholic Cemeteries, Diocese of Springfield in Illinois Burial Notification for Parish Instructions and Sample

Use: The Burial Notification for Parish form is used by a parish cemetery to inform the parish office that a burial has occurred for inclusion in the sacramental death register.

All burials that occur in a parish cemetery should be recorded in the death register, regardless of whether or not the deceased is a member of the parish.

Regional cemeteries and Catholic cemetery associations do not need to use this form.

Directions:

1. Enter the name and location of the parish cemetery and the name and phone number of the Cemetery manager.
2. The information listed in this section is what is typically found in a death register. Fill out the information as completely as possible.
3. Once the information is completed, mail the form to the parish.

**Catholic Cemeteries, Diocese of Springfield in Illinois
Burial Notification for Parish – Sample**

1. Name of Cemetery: St. Philomena Cemetery
City: Overlook Heights
Cemetery Manager: Margaret Jones
Phone Number: 217.555.1669

The following burial has taken place at the parish cemetery named above. Please record the burial in said parish's death register:

2. Name of deceased: Peter Christman
Residence: Overlook Heights
Age: 97
Parents or Spouse: Mary Christman
Date of Death: October 15, 2010
Priest: Rev. Bartholomew Thompson
Date of Burial: October 18, 2010